



## Consortium Guidelines for Title III

Under the Title III state formula grant, small schools may obtain funds even when they do not have enough ELL students to generate the \$10,000 grant threshold.

1. What can **small schools** do to generate a minimum grant of \$10,000 to **serve EL** students under the **Title III** state formula grant?
  - Associate with another local education agency (LEA) and form a **consortium**.
2. Who shall act as **applicant**?
  - The group agreement shall designate **one member** of the group to apply for the grant who will be the **fiscal agent**.
3. What shall be the **major components** for the **group agreement**?
  - Details the activities that each member of the group **plans to perform**.
  - **Binds each member of the group** to every statement and assurance made by the applicant in the application.
  - The applicant shall submit the **agreement with the application**.
4. What are the **responsibilities** of each member of the group?
  - **The fiscal agent shall administer all grant funds:**
    - Ensuring that the group in **accordance with Title III requirements** carries out the project.
  - **Each member of the group is legally responsible to:**
    - **Carry out the activities** it agrees to perform.
    - **Use the funds** that it receives **under the agreement in accordance with Title III requirements that apply to the grant**.
    - Use **an accounting system** that **permits identification of the costs paid** for its sub grants.
5. Who shall **pay consortium expenses**?
  - **The prime applicant must:**
    - Pay all expenses of the consortium directly. Consortium members may submit payroll records to the fiscal agent for reimbursement.